Omaha Public Schools Permission to use Sheet Music – Northwest Area

Dear 5th Grade Music Students and Parents/Guardians,

As we reach the end of January plans are being made to begin working on music outside of our method book. This sheet music will not take the place of using the Sound Innovations book, but it will supplement the concepts we are learning in the method book and allow students to demonstrate their developing musical skills in a fun and entertaining way.

This sheet music was purchased using budget money from the Omaha Public Schools Music Department. While we are excited to be able to present the opportunity to perform and learn from this sheet music, we want to ensure that this music will be around for other elementary instrumental students to enjoy for many years to come. It is important to note that, due to Copyright laws, the Omaha Public Schools is unable to make photocopies of sheet music for students to use. This means that original copies will be provided for students to use. One original copy of all music has been purchased for each student.

We strongly urge parents/guardians to discuss the importance of being careful with this sheet music! Below is a short list of things to consider:

**Instrumental Students Should**

- Make marks in sheet music as instructed by the OPS Music Staff.
- Mark sheet music with **pencil only** that can be erased at a later date.
- Take the sheet music home to practice (this is the only way students will learn!).
- Bring the sheet music back to school on band/string lesson days so music teachers can help students continue to learn the music.

**Instrumental Students Should NOT**

- Make unnecessary marks in sheet music (for example, writing in the name of every single note in a piece of sheet music should NOT be done!).
- Mark sheet music with pen, marker, sharpie, crayons, colored pencil or anything else other than a pencil.
- Leave sheet music at school because they do not want to run the chance of losing or damaging it (the music will never be learned this way!).
- Forget the sheet music at home on band/string lesson days (this leads to students not being able to fully participate in the lesson and not taking advantage of the instruction provided by the music teacher).

We want all parents/guardians to be aware that there is not budget money for the replacement of sheet music. Parents/Guardians of students that lose or damage music to the point that it cannot be used again will be asked to pay to replace the sheet music. To ensure that everyone understands these procedures please sign and date the following page. Sheet music cannot be given to students until this page is signed and returned to your student’s music teacher.

Sheet music will be given to 5th grade instrumental students gradually over the next few weeks/months so as not to overwhelm them with too much to learn and practice. This sheet music will be collected after the Area Concert is complete. The Northwest Area Concert is scheduled for Tuesday, May 7th at 7:30 pm in the Northwest HS Gymnasium. If you have any questions about the sheet music discussed in this letter or the procedures outlined on the following page feel free to contact your student’s instrumental music teacher or the OPS Music Department at any time.

Best wishes,

OPS Instrumental Music Teachers
PERMISSION TO USE SHEET MUSIC
Omaha Public Schools

This form must be completed and signed as a necessary prerequisite to receiving any sheet music purchased by the Omaha Public Schools.

We the undersigned, as the parent(s) and guardian(s) of ______________________ (Student’s name)

understand that all sheet music that my student will be given is to be returned to the music teacher upon request in such condition that it can be used again in the future. I further understand that I will need to pay to replace all sheet music that is not returned or returned but is damaged and cannot be used again. Exact replacement costs are listed below:

- **Academic Festival Overture** arranged by OPS Staff (not published).
  Replacement cost is $1.00 per piece of sheet music.

- **Omicron** by Sean O’Loughlin (published by Carl Fischer).
  Replacement cost is $3.00 per piece of sheet music.

- **When the Band Goes Marching In** arranged by Michael Story (published by Belwin).
  Replacement cost is $5.00 per piece of sheet music (out of print- special order).

- **The Lost Kingdom** by John O’Reilly (published by Alfred).
  Replacement cost is $3.00 per piece of sheet music.

We fully understand the replacement cost of the sheet music my student is borrowing from the Omaha Public Schools as described above and the expectation that we replace this sheet music if lost or damaged to the point it cannot be used again.

By signing below we acknowledge that we have read this Permission To Use Sheet Music form and fully understand its contents and the replacement cost of the sheet music my student will be borrowing from the Omaha Public Schools.

_____________________________________________________
(Father) (Guardian) Home phone No./Business phone No.

_____________________________
(Month) (Day) (Year)

_____________________________________________________
(Mother) (Guardian) Home phone No./Business phone No.